

Satisfactory Academic Progress Appeal Form

Name: _____ Student ID: _____

Email Address: _____

Daytime Phone: _____ Cell: _____

Planned Enrollment	Semester	# Credit Hours
2010	Fall	_____
2011	J-Term	_____
2011	Spring	_____

The Federal Government requires that students who receive financial aid make satisfactory academic progress toward their degree. After Spring grades are posted, a review occurred indicating you did not meet one or more of the standards of academic progress and are not eligible for financial aid. You may appeal your current status and have your financial aid eligibility reconsidered by following the steps below:

1. Complete both pages of this appeal form
2. Attach a detailed explanation of your circumstances
3. Obtain and attach relevant supporting documentation
4. Indicate your name and MVNU ID Number on the top of all attachments

Appeals submitted without required documentation will be returned to you denied.

We will determine whether your circumstances warrant a period of probation or whether you will be required to meet the minimum standards before reinstatement. *The Financial Aid Office will review your appeal based on the documentation submitted and notify you of the results.*

1. ____ I have experienced a significant medical illness or injury that directly affected my ability to meet the academic standards. **Documentation:** *Detailed explanation of the situation, including its severity, length of time, and how the occurrence specifically affected your school work. Include supporting documentation (i.e. doctor's statement, hospital bills, etc).*

****Note:** If your appeal is approved and the basis of your appeal is related to a chronic medical condition, an appeal in future years may not be approved.

2. ____ There was a death of a close relative or friend and this directly affected my ability to meet the academic standards. **Documentation:** *A detailed explanation noting how the death specifically affected your school work and the deceased person's name, their relationship to you, and the time period for which this all occurred. Include supporting documentation, i.e. obituary, funeral notice, etc.*

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3. ____ I have experienced a significant personal tragedy or event in my life that directly affected my ability to meet the academic standards. **Documentation:** *A detailed explanation noting the circumstances and how the occurrence specifically affected your school work. Include supporting documentation, i.e. letter on letterhead from a counselor, pastor, etc.*
4. ____ I have made up my “deficient hours” by passing a sufficient number of credit hours during the summer 2008 session(s). If you attended a college other than MVNU, submit this appeal AFTER you have had an academic transcript sent to MVNU and you have received a MVNU Credit Evaluation indicating the number of credit hours accepted by MVNU.
5. ____ I have exceeded the limit for “maximum hours attempted” for my degree program because I changed my major and/or degree program. **Documentation:** *Attach a written statement indicating when and why you changed your program of study, the program you were previously in, the program you are currently in, and the number of credits you have remaining to complete your current program. Include supporting documentation from your academic advisor verifying your current program and the remaining number of hours needed to complete the program.*
6. ____ Other significant event or situation that affected my ability to meet the academic standards. **Documentation:** *Attach a detailed explanation noting the circumstances and how the occurrence affected your school work. Include supporting documentation.*

To the best of my knowledge, all of the information on this form and its attachments are complete and correct. Note: Please include your name and MVNU ID# on the top of all attachments.

Student's Signature: _____ Date: _____

Please mail documents to:

Financial Aid Office
Mount Vernon Nazarene University
800 Martinsburg Road
Mount Vernon, OH 43050
(740) 392-6868, ext. 4520
financialaid@mvnu.edu